

Job Description	
Job Title:	Supporting Behavior Technician
Reports To:	Clinical Director & Program Director
FLSA Status:	Non Exempt
Job Summary	
<p>The Supporting Behavior Technician is responsible for providing direct treatment and behavioral support and supervision to children with autism or other developmental disabilities by applying appropriate Applied Behavior Analysis practices.</p>	
Essential Job Duties	
<ul style="list-style-type: none"> ▪ Completes day to day classroom tasks and activities in accordance with applicable treatment and behavioral plans. ▪ Receives general direction and works under the general guidance of the Lead Behavior Technician ▪ Assists Lead Behavior Technician with lesson plan development. ▪ Assists Lead Behavior Technician with delegation of instructional tasks and activities. ▪ Ensures assigned checklist tasks and activities are completed timely and appropriately. ▪ Ensures classroom materials are gathered, assembled and organized in classroom, as appropriate. ▪ Observes and interprets child activities while in the classroom. ▪ Completes data collection, graphing, and reporting of learning progress for each child in the areas of skills, behavior challenges, and group activities. ▪ Applies proficient working knowledge and understanding of each child's treatment and behavior plan goals and objectives. ▪ Participates in the role mentoring process of newly hired behavior technicians. ▪ Attends and participates in team meetings. ▪ Provides regular feedback and updates to Lead Behavior Technician regarding classroom activities, tasks and child progress. ▪ Demonstrates appropriate child care standards and practices, and consistently adheres to all company policies, procedures and practices. ▪ Assists with educating parents, guardians and families on essential activities necessary for child learning and development, as required. ▪ Ensures a clean, safe, attractive and functional learning environment. ▪ Monitors children for signs of child abuse, and reports incidents of suspected abuse to appropriate staff and personnel immediately. ▪ Attends meetings, events and seminars as required by The Learning Lane. ▪ Maintains proficient understanding and working knowledge of Applied Behavior Analysis. ▪ Consistently demonstrates a high level of integrity, responsibility, accountability, teamwork and ethics. ▪ Adheres to all policies, procedures and standard practices of The Learning Lane. ▪ Performs other duties and responsibilities as assigned. 	
Working Environment	
<p>This position requires regular sitting, walking, standing, reading, seeing, speaking, hearing, listening, organizing, interpreting data and information, operating office equipment, typing using a computer keyboard, and viewing a computer screen monitor, and occasional lifting of objects of up to 40 pounds. The working environment consists of an indoor and climate-controlled setting the majority of the time, and with occasional activities occurring in an outdoor non-climate controlled setting. The working environment entails working in the presence of pre-school aged children with various types of developmental disabilities the majority of the time, and with high volume auditory sounds and activities occurring frequently.</p>	

Minimum Education & Experience Requirements

Bachelor's degree in education or related field
Two years experience working with children in an organized setting
One year experience working with children with autism or other developmental disabilities
Or an equivalent combination of education and experience

Core Knowledge, Skills & Abilities

Ethics - Displays the highest levels of integrity, honesty, respect, and sound judgment at all times.

Accountability - Takes ownership of own actions, decisions and contributions as a team member within the organization, and acts as a role model for other staff by demonstrating behaviors and conduct consistent with all policies, procedures and practices.

Professionalism - Provides helpful, courteous, accessible, responsive and knowledgeable support to staff, clients, and others at all times.

Judgment - Applies sound reasoning and logical thinking to arrive at conclusions that support a safe, healthy and productive learning and working environment.

Communication - Conveys verbal and written information using effective techniques and approaches that provide clarity, promote teamwork, and efficiency.

Interpersonal Relationships - Facilitates interaction and communication with others through active listening and constructive relationship building techniques.

Teamwork - Cooperates and works constructively with others to accomplish common goals and objectives, and treats others with respect and dignity by valuing the contributions of everyone.

Initiative - Proactively identifies ways to contribute towards the goals and objectives of The Learning Lane, and takes proper action to address issues and opportunities.

Time Management - Budgets, schedules and manages own time in order to fulfill priorities effectively and efficiently.

Technical Knowledge - Demonstrates and applies proficient understanding and working knowledge of teaching standards, guidelines and regulatory requirements in early childhood education, including child learning, growth, development and behavioral characteristics of children with autism and other developmental disabilities.

Employee Acknowledgement

My signature below acknowledges that I have received and read my job description, and that I understand the scope, essential job duties, knowledge, skills and abilities, and working environment of my job. I acknowledge that I can safely and effectively perform the essential job duties of my job with or without reasonable accommodation, and in accordance with the policies, procedures, expectations and standards of The Learning Lane.

Employee Name (Print)

Employee Signature

Date Signed